

SELLER'S HOMEOWNERS' ASSOCIATION (HOA) INFORMATION

Property Owner: For the protection of the property owner it is very important to have this form completed by an authorized representative of the homeowners' association.



I/We _____ property owner(s), request this form be completed by my homeowners' association and returned to address _____ and/or fax _____ regarding the following:
Seller Name: (Print) _____ (Signature) _____ Date _____
 Property Address _____
 Association Name _____
 Association President _____ Phone _____ Fax _____
 Treasurer or Management Co. _____ Phone _____ Fax _____
 Address _____ City/State _____

Preparer: Please complete all spaces. Use "N/A" if it is not applicable to complete.

ASSOCIATION FEE: \$ _____
 per Month Quarter Annual Semi-Annual
 More Than One HOA Governing Property (Fee \$ _____)..... Y N
 Pending Litigation Involving HOA Y N
 Pending Litigation By HOA Y N
 Pending Increase in HOA Fee (Amt \$ _____)..... Y N
 Pending HOA Assessment (Amt \$ _____)..... Y N

ASSOCIATION FEE INCLUDES: YES NO

Fire Protection YES NO
 Refuse Collection YES NO
 Security Patrol/Guard YES NO
 Exterior Pest Control YES NO
 Termite Control YES NO

Insurance:

Personal Area Structural Hazard YES NO
 Common Area Structural Hazard YES NO
 Common Area Liability YES NO

Maintenance:

Common Area:

Structural Improvements YES NO
 Grounds YES NO
 Pool/Spa YES NO
 Sewer Lines and/or Septic..... YES NO
 Streets/Parking Area YES NO

Personal Areas:

Building Exterior YES NO
 Patios YES NO
 Yards (Front)..... YES NO
 Yards (Back) YES NO
 Roof YES NO
 Heating Equipment YES NO
 Cooling Equipment YES NO
 Waterheater YES NO

Utilities:

Common Area YES NO
 Personal Area:

Electric YES NO
 Gas YES NO
 Water/Sewer YES NO
 Basic Cable YES NO
 Internet Access YES NO

Other: _____

COMMON AREA AMENITIES: YES NO

Pool YES NO
 Spa/Hot Tub YES NO
 Recreation/Community Center..... YES NO
 Kitchen Facilities YES NO
 Tennis Court(s)..... YES NO
 Racquetball Court(s) YES NO
 Exercise Facilities YES NO
 Laundry Facilities YES NO
 Controlled Access Gate/Guard YES NO
 Playground YES NO
 Other: _____

GENERAL INFORMATION: YES NO

Federal Compliance Adult Community..... YES NO
 Cable TV Available YES NO
 Key to Common Area YES NO
 Key Deposit (Amount \$ _____)..... YES NO
 Pets Allowed (Limit _____) (Size _____)..... YES NO
 RV/Boat Allowed (Limit _____)..... YES NO
 RV/Boat Restrictions YES NO
 RV/Boat Storage Space Provided (Fee \$ _____)..... YES NO
 Limited Number of Vehicles (Limit _____)..... YES NO
 Vehicle Parking Restrictions..... YES NO
 Remodeling/Modifications Allowed YES NO
 HOA Approval Required YES NO
 Rentals Allowed YES NO
 Inspection/Certification Required
 for Transfer (Amount \$ _____)..... YES NO
 Transfer Fee (Amount \$ _____)..... YES NO
 Other/Miscellaneous Fees Related to Transfer
 of Property (Amount \$ _____)..... YES NO

HOA Controlled By:

Developer YES NO
 Homeowners YES NO

Sale/Lease Notification Required YES NO
 To Whom _____
 When _____
 What Info _____

Common Area Streets are:

Public Private (HOA Maintained)

Common Area Sewer Lines are:

Public Private (HOA Maintained)

Information provided by: Name _____ Title/Position _____
 Signature _____ Date _____

Prospective Buyers: The information contained herein is not guaranteed to be accurate and does not take the place of a detailed review of all governing documents. If you do not understand the information contained herein or in the complete governing documents, seek competent legal advice.